



Indian Council for Technical Research & Development

भारतीय तकनीकी अनुसंधान एवं विकास परीषद, नागपूर

(Reg No. F-29378(N) Register under section 21 of Society Act 1860 and Public trust under section 29 of Bombay Public Trust act 1950 at Nagpur.)

Secretariat- Plot No. 72, Shahakar Co. Society, Trimurti Nagar, Bhamti, Nagpur - 440022

Website- www.ictrd.org Email- ictrd@egov.ind.in Phone: 0712-2244884 Toll Free: 1800 267 6070

Date: 18/04/2026

Expression of Interest (EOI)

For Nomination to the Management Council (MC) of ICTRD

The Indian Council for Technical Research & Development (ICTRD) hereby invites Expressions of Interest (EOI) from Working Committee members for participation in the **Management Council (MC)**, in accordance with the provisions of the Internal Statute and Ordinance 2025–26, Section 3, Subsection 3.2. The Management Council is the principal planning and supervisory body of the organization.

The Management Council plays a vital role in providing institutional oversight, policy guidance, and strategic direction in alignment with the objectives and vision of ICTRD.

1. Purpose and Role

The Management Council is the **principal planning and supervisory authority** of ICTRD, functioning under the General Body. It is responsible for:

- Strategic planning
- Oversight of initiatives
- Institutional expansion
- Leadership development
- Guiding committees and chapters

The MC's tenure shall be **three (3) years**.

2. Honorary Role and Responsibilities

Management Council membership is fully honorary. Members contribute their time, skills, and leadership voluntarily. Core responsibilities include:

1. Shaping ICTRD's strategic direction
2. Expanding ICTRD's network by onboarding intellectuals, professionals, and institutions
3. Participating actively in meetings and assigned responsibilities (online/offline)
4. Upholding ICTRD's institutional interests in all matters

3. Composition

The Management Council shall ordinarily consist of **23 members**, including:

- Chairman / President – 1
- Member Secretary (Ex-Officio) – 1
- Vice-Presidents (Domain-wise) – 6
- Office Coordinator (Ex-Officio) – 1
- MC Members – 14

Additional appointments:

The Secretariat (with approval of Chairmen) may appoint up to six (6) additional members based on organizational needs.

Minimum strength:

The MC must maintain minimum **11 active members**. Falling below this threshold dissolves the MC automatically, transferring operational control to the Secretariat until a new MC is formed.

Meeting Quorum:

A minimum of 7 members is required to constitute a quorum for MC meetings.

4. Formation Procedure

Ex-Officio Members

- The Secretary of General Body serves as Member Secretary of MC.
- The Administrative Officer of HQ serves as Office Coordinator.

Nomination / Election Cycle

1. Secretariat issues notification for formation of new MC (minimum publication: ICTRD website).
2. Applications are accepted and screened by the Secretariat.
3. If unopposed formation is feasible, MC may be formed through nomination.
4. Nomination list must be displayed for 7 days for objections on Notice Board and Member Portal.
5. If opposition exists, Secretariat conducts online election:
 - Members vote via two-preference system
 - Student members may cast only second preference votes.

5. Protocol Hierarchy

Within Management Council:

1. Chairman
2. Member Secretary
3. Vice-President
4. MC Member
5. Office Coordinator.

Outside MC (Organization-Wide):

1. National President
2. Chairman (MC)
3. National Secretary / Member Secretary
4. State Presidents
5. Ambassadors
6. General Body Members
7. MC Members
8. Administrative Officer
9. Working Committee Members
10. Volunteers

6. General Conduct Principles

- Maintain professionalism, ethical behavior, and confidentiality
- Comply with directives of Hon. President, Secretariat, and MC resolutions
- External communication on behalf of ICTRD requires official authorization
- Political or religious lobbying is prohibited
- Defamatory or reputational harm to ICTRD is actionable
- MC cannot override decisions of General Body
- Members must support orderly conduct of meetings.

7. Termination, Resignation, and Blacklisting

- Secretariat may propose termination for misconduct, violation of rules, or inactivity
- Members may resign with/without objections
- Resignations without dues or disputes shall be automatically accepted
- Termination proposals shall be approved by MC
- Members expelled for proven allegations shall be **blacklisted**
- Members who resign without objections shall **never be blacklisted**

8. Honorariums

- Honorariums may be paid only for **genuine services rendered** and must follow:

- Compliance with ICTRD Accounts Protocol.
- Submission of receipts or work deliverables.
- Members may voluntarily surrender remuneration.

9. Application Process

- Interested members are required to submit their **Expression of Interest (EOI)** through their **official ICTRD Member Dashboard**.
- No offline or email applications will be considered.
- Applicants must ensure that all required details and supporting information are properly submitted through the portal.

10. Important Dates

- **EOI Start Date:** 18th April 2026
- **Last Date for Submission of EOI:** 10th May 2026
(No applications will be accepted after the deadline)
- **Application Scrutiny:** 20th May 2026
- **Nomination Draft Publication (if the MC remains unopposed):** 22nd May 2026
- **Last Date for Submission of Objections:** 29th May 2026
- **Announcement of Final Management Council:** 5th June 2026



Bhushan V. Thakre
(Administrative Officer)